## SAMPLE EMERGENCY COMMUNICATIONS LIST

Identify the members of emergency response teams not identified on next page under **Public Emergency Services & Contractors**; such as:

- Facilities or building management staff familiar with building utility and protection systems and those who may assist with property conservation activities.
- Security
- Out of state (or location) contact
- Others trained to use fire extinguishers, clean up small spills of hazardous materials.

Team	Member Name	Location	Work Telephone	Home/Cell Telephone

## **Public Emergency Services & Contractors**

Emergency Service	Name	Emergency Telephone	Business Telephone
Fire Department			
Emergency Medical			
Services			
Police Department			
Emergency			
Management			
Agency			
Hospital			
Public Health			
Department			
State Environmental			
Authority			
National Response			
Center (EPA)			
Electrician			
Plumber			
Fire Protection			
Contractor			
Elevator Service			
Hazardous			
Materials Cleanup			
Cleanup/Disaster			
Restoration	1: 0 0		

## Warning, Notification & Communications Systems

The following systems are used to warn employees to take protective action (e.g., evacuate, move to tornado shelter, shelter-in-place, or lockdown) and provide them with information. The Communications capabilities enable members of our emergency team to communicate with each other and others.

	System	Location/Control Panel or Access Point
Warning System	Fire Alarm	
	Public Address	
	Other (describe)	
Notification System	Electronic	
_	Telephone call	
	tree	
Communications	Telephone	
Capabilities	Two-way radio	